



**IMPORTANT NOTE:** Please submit this completed declaration form to the ASHK Office by mail or email.

## Retired Member – Annual Declaration

It was approved in the Extraordinary General Meeting (EGM) and 2013 Annual General Meeting (AGM) that retired members will be granted a discounted rate of 80% on membership subscription fee with immediate effect.

Under the ASHK By-Law on Continuing Professional Development (CPD), retired members are also exempted from CPD requirements.

1 I ..... (Member ID ..... ) wish to ☐ **apply for** / ☐ **renew**  
(Last Name) (First / Given Name)  
retired membership status:

[Please tick one]

☐ Application which was first approved **before**  
**30 September 2017** under the **former criteria**  
below:

(a) I have reached 65 years old  
on ..... (DD/MM/YYYY); and

(b) I am no longer in full-time employment.

☐ Application which was first approved / processed  
**after 30 September 2017** under the **existing**  
**criteria** below:

(a) I am no longer in receipt of any income  
from gainful employment since 1 October  
2023 and do not expect to be so for the  
remainder of the membership year; and

(b) I have not rendered actuarial services  
since 1 October 2023 and do not expect to  
do so for the remainder of the  
membership year.

2 I declare that the information in this form is, to the best of my knowledge and belief, accurate and complete.

3 I understand that the ASHK may request supporting documentary evidence for my declaration.

4 I understand that the declaration must be submitted to the ASHK on an annual basis.

5 Upon approval, I undertake to immediately inform the ASHK of any change in circumstances which may affect my entitlement.

6 I understand that the ASHK will use members' personal data for administration and management purposes including, but not limited to, membership admission, registration maintenance, accreditation of qualifications, enforcement of members' compliance with the Articles of Association and By-Laws (e.g. Continuing Professional Development) as well as any other Rules and Regulations of the ASHK for the time being in force and related matters, nomination for appointments in ASHK's Council/Committee(s)/Taskforce(s), compilation of ASHK membership directory/search and statistics, general mailing and communication activities, research and development, promotion of the profession and the ASHK, provision of membership services and activities; and handling of enquiries, feedback, complaints or disciplinary action. The ASHK will only retain personal data collected for such period as may be necessary for the carrying out of the above purposes and destroy any documents containing personal data it holds in accordance with its internal policy and applicable laws.

7 **It is obligatory for members to supply the ASHK with the data in this form except as otherwise specified and if a member fails to supply such data the ASHK will not be able to process the member's form / application.**

8 I give consent that the ASHK may exchange information with any of the International Actuarial Association ("IAA") full member associations including the IAA relating to the ASHK's membership. This includes, but is not limited to, the provision to any disciplinary investigations team of ASHK of information on or relating to any investigation, finding, decision and determination undertaken or issued by a member's primary professional regulator in relation to the member's conduct, for the purpose of possible consideration under the ASHK's disciplinary scheme.

9 I understand that I may request at reasonable intervals to be informed of and have access to my own data held and have such data corrected or erased where appropriate. The ASHK's privacy policy is available on its website: [www.actuaries.org.hk](http://www.actuaries.org.hk). I can write to [info@actuaries.org.hk](mailto:info@actuaries.org.hk) for any queries on the ASHK's privacy policy.

Signature: ..... Date: ..... E-mail: .....