



## MEMBERSHIP APPLICATION – RECOMMENDATION FORM

This form should be completed and signed by both the applicant and a personnel of the Department/Faculty/School at the accredited institution (see note 2) the applicant is registered with. Please complete this form fully even this may duplicate the information provided in the membership application form (Form M001), as it helps the ASHK Membership Committee to have the application's information presented in standard format.

### Part I: Applicant's Personal Particulars

Name (Mr/Mrs/Ms/Miss/Dr/Prof) \_\_\_\_\_ (English) \_\_\_\_\_ (Chinese)  
(Last) (First / Given)

Name of Institution \_\_\_\_\_

Name of Course / Programme \_\_\_\_\_

Year of Award / Expected Year of Graduation (YYYY) \_\_\_\_\_

### Part II: Declaration

By my signature below,

- 1 I declare that the information in this form is, to the best of my knowledge and belief, accurate and complete. The ASHK membership application form has been completed and is attached.
- 2 I understand that the provision of personal data is voluntary according to Personal Data (Privacy) Ordinance. Personal data collected will be used for administration and management purposes including, but not limited to, membership admission, registration maintenance; accreditation of qualifications; enforcement of members' compliance with the Articles of Association and By-Laws (e.g. Continuing Professional Development) as well as any other Rules and Regulations of the ASHK for the time being in force and related matters; nomination for appointments in ASHK's Council /Committee(s)/Taskforce(s); compilation of ASHK membership directory/search and statistics; general mailing and communication activities; research and development; promotion of the profession and the ASHK; provision of membership services and activities; and handing of enquiries, feedback, complaints or disciplinary action. The ASHK will only retain personal data collected for such period as may be necessary for the carrying out of the above purposes and destroy any documents containing personal data it holds in accordance with its internal policy and applicable laws.
- 3 I confirm that I consent to the exchange of information between the ASHK and any of the International Actuarial Association ("IAA") full member associations including the IAA relating to my membership. This includes, but is not limited to, the provision to any disciplinary investigations team of ASHK of information on or relating to any investigation, finding, decision and determination undertaken or issued by my primary professional regulator in relation to my conduct, for the purpose of possible consideration under the ASHK's disciplinary scheme.
- 4 I understand that I may request at reasonable intervals to be informed of and have access to my own data held and have such data corrected or erased where appropriate. I can write to info@actuaries.org.hk for any queries on the ASHK's privacy policy.

\_\_\_\_\_  
Applicant's signature

\_\_\_\_\_  
Date

### Part III: Recommendation

I the undersigned wish to recommend my above student for admission to the ASHK.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name and Position of Personnel of  
the Department/Faculty/School

\_\_\_\_\_  
Signature with Department/  
Faculty/School Chop

## IMPORTANT NOTES

- 1 It is ASHK's policy to require ASHK members' nomination to propose and second each membership application. If applicants are unable to find ASHK members as their nominators, their applications should be supported by a resume and a certified true copy of membership certificate(s) / examination result notice(s) issued by the relevant actuarial bodies or similar documentary evidence (academic certificate / transcript).

Applicants who are studying or have been awarded a bachelor/master degree/postgraduate diploma/PhD in Actuarial Science or relevant principles at an accredited institution (see below) may submit this recommendation form in replacement of the resume and certified true copy of examination result notice(s). This form should be signed by a personnel of the Department/Faculty/School at the accredited institution.

Please ensure that the membership application form (Form M001) is completed and attached together with this form when submitting the application.

- 2 List of accredited institutions (*to be reviewed by ASHK at least once a year*)
  - Australia
    - Australian National University
    - Bond University
    - Curtin University
    - Macquarie University
    - Monash University
    - University of Melbourne
    - University of New South Wales Australia
  - Canada
    - Concordia University - Montreal, Quebec
    - Simon Fraser University
    - Université du Québec à Montréal
    - Université Laval
    - University of Manitoba
    - University of Toronto
    - University of Waterloo
    - Western University
  - China
    - Central University of Finance and Economics (CUFE)
    - Southwestern University of Finance and Economics (SWUFE)
    - University of International Business and Economics (UIBE)
    - Zhongnan University of Economics and Law
  - Hong Kong
    - Chinese University of Hong Kong
    - City University of Hong Kong
    - Hang Seng Management College
    - Hong Kong Polytechnic University
    - University of Hong Kong
  - India
    - Indian Statistical Institute, Kolkata
  - Ireland
    - Dublin City University
    - National University of Ireland, Galway
    - University College Cork
    - University College Dublin
    - University of Limerick
  - Malaysia
    - UCSI University
    - Universiti Teknologi MARA (UiTM)
    - Asia Pacific University of Technology & Innovation (APU)
  - Mauritius
    - University of Technology
  - Portugal
    - University of Lisbon
  - Singapore
    - Nanyang Technological University
  - South Africa
    - University of Zambia
  - U.K.
    - Cairo University
    - Cass Business School
    - City University London
    - Heriot-Watt University
    - Imperial College London
    - Lancaster University
    - London School of Economics (LSE)
    - Newcastle University
    - Queen Mary, University of London
    - Queen's University Belfast
    - Said Business School, Oxford
    - University of Birmingham
    - University of Bristol
    - University of East Anglia
    - University of Essex
    - University of Exeter
    - University of Kent
    - University of Leeds
    - University of Leicester
    - University of Liverpool
    - University of Manchester
    - University of Manchester
    - University of Nottingham
    - University of Oxford
    - University of Southampton
    - University of Stirling
    - University of Warwick
    - University of York
  - U.S.
    - Drake University
    - Georgia State University
    - Illinois State University
    - Pennsylvania State University
    - Robert Morris University
    - St. John's University
    - Temple University
    - The University of Iowa
    - Towson University
    - University of California Santa Barbara (UCSB)
    - University of Connecticut
    - University of Illinois at Urbana-Champaign
    - University of Michigan
    - University of Nebraska- Lincoln
    - University of St. Thomas
    - University of Wisconsin – Madison
    - University of Wisconsin - Milwaukee